

CURRENT AUXCHEF PQS FORM

This PQS update shall be met by all currently qualified AUXCHEFs who completed the AUXCHEF PQS prior to end of calendar year 2012.

Provide necessary documentation to the cognizant Medical Officer (MO, independent duty Health Services Technician (HS) or Designated Medical Officer Advisor (DMOA) to show that the AUXCHEF has been screened by a medical department representative prior to the initial assignment in food service areas, and has received the Hepatitis A vaccination.

Print Name: _____

Title/Rank: _____ (DMOA or IDHS)

Signature: _____

1. All units with Auxiliarists serving as AUXCHEFs or participating in the preparation of food shall have their health records visually examined by a MO, independent duty HS, or DMOA to verify that the AUXCHEF does not carry a communicable disease and has received all required vaccinations.
2. All AUXCHEFs must have their personal health records verified for compliance NLT 31 March 2013. If not completed by that date, then an AUXCHEF shall not be assigned to perform those duties.
3. MOs are defined as the primary vaccination verification authority. In the absence of a MO, an independent duty HS or DMOA is authorized to conduct visual verification of all required vaccinations.
4. AUXCHEFs are to provide proof that vaccinations for Hepatitis Type-A and Type-B have been completed.
5. AUXCHEFs can verify receipt of all required vaccinations by presenting their Vaccination Information Sheet (VIS) or its equivalent within their health records to the MO, independent duty HS, or DMOA. The VIS is the national standard for recording all vaccinations and is available from the Center for Disease Control (CDC) at www.cdc.gov/vaccines/pubs/vis.
6. No records or copies of an AUXCHEF health record or VIS shall be maintained by the MO, independent duty HS, or DMOA. They shall be returned immediately after verification. Upon verification, the MO, independent duty HS, or DMOA shall print and sign their title, name, rank, and date onto the AUXCHEF PQS form provide by the AUXCHEF.
7. Current AUXCHEFs shall submit their PQS forms to their District Director of Auxiliary for service record retention. AUXCHEFs in training shall submit their PQS form as part of their qualification packages.